

MINUTES OF BOARD MEETING
Manitowoc Board of Education
April 11, 2017

A regular meeting of the Board of Education was called to order by Board President Keith Shaw at 6:30 p.m. Members present were: Ms. Barbara Herrmann, Ms. Elizabeth Williams, Ms. Catherine Shallue, and Mr. Keith Shaw. Also present were Superintendent Mark Holzman and Board secretary Rebecca McLafferty.

Members absent: Ms. Linda Gratz, Ms. Karen Rohrer, Mr. Dave Nickels

Motion was made by Barbara Herrmann, seconded by Catherine Shallue, and unanimously carried (4-0) by roll call vote, to move into closed session for the purpose of considering the employment, promotion, compensation, or performance evaluation data of any public employee over which the government body has jurisdiction or exercises responsibility, i.e. a candidate who may be qualified to serve as Director of Curriculum and Instruction for the Manitowoc Public School District, as authorized pursuant to Section 19.85(1)(c) of the Wisconsin Statutes; and considering the employment, promotion, compensation, or performance evaluation data of any public employee over which the government body has jurisdiction or exercises responsibility, i.e. possible contact non-renewals, as authorized pursuant to Section 19.85(1)(c) of the Wisconsin Statutes.

The regular meeting of the Board of Education was called to order by Board President Keith Shaw at 7:00 p.m.

The meeting began with the Pledge of Allegiance. Board members were logged into BoardBook.

A motion was made by Barbara Herrmann, seconded by Elizabeth Williams, and unanimously carried, to approve the minutes of the March 14, 2017, regular meeting.

Jackson Elementary School Principal Duane Simmons and students gave a presentation on "Jackson Pride, A Culture of Community Service." Principal Simmons also read a letter from Reverend Zachary DeArmond, commending students for outstanding community service.

Superintendent Mark Holzman and Board President Keith Shaw presented Wisconsin Association of School District Administrators (WASDA) certificates to Lisa Johnston and the Manitowoc-Two Rivers YMCA.

Curriculum Committee Chairperson Barbara Herrmann reported on the April 11, 2017, meeting. The following items were approved to come forward for Board approval: textbook recommendation: Course/Textbook: Grade 8 United States Prehistory-Progressive Era; the first read of policies: 5200 – Attendance (returned to Committee with revisions/updates), 2460 – Exceptional Education Needs, 5350 – Student Suicide, and 2700.01 – School Performance Report; School Trip Request for Spanish Live Summer School Course (2018); Staff Travel Requests: Kristin Lee – Kids at Hope (Phoenix, AZ) – 5/1/2017-5/5/2017; Charla Meyer –

Teachers' College (New York) – June Reading Institute – June 25-June 30, 2017; Teachers' College (New York) – 7/30-8/4/2017 for Kristin Hoffman and Susan Schultz.

In the absence of Finance & Budget Committee Chairperson Karen Rohrer, Director of Business Services Ken Mischler reported on the April 6, 2017, meeting. The following items were approved to go to the full Board for approval: Kupper/Ratsch Funds; first reads of policies: 5830 – Student Fundraising, 6700 – Fair Labor Standards Act (FLSA), 8531 – Free and Reduced Meals, 8900 – Fraud, 9700.01 – Advertising and Commercial Activities.

The payment of vouchers was presented by Director of Business Services Ken Mischler. A motion was made by Elizabeth Williams, seconded by Barbara Herrmann, and unanimous carried to approve voucher #743 totalling \$3,187,270.89 and voucher #747 totalling \$2,985,217.75, for a total of \$6,172,488.64. The financial report for the month ending March 31, 2017, was presented.

Director Joyce Greenwood-Aerts presented the Personnel Report consisting of five resignations, two professional appointments, four support appointments, two summer school teachers, and two extra-curricular stipends. On motion by Barbara Herrmann, seconded by Elizabeth Williams, the Personnel Report was approved (4-0) as presented.

Director Greenwood-Aerts presented an Addendum to the Personnel Report for the hire of Pamela Lensmire as the Director of Curriculum and Instruction, effective July 1, 2017. Motion by Elizabeth Williams, seconded by Barbara Herrmann, passed unanimously (4-0).

Director of Business Services Ken Mischler reported on the April 4, 2017, School Board election results. Current Board member Karen Rohrer received 5,636 votes and returning Board member David Longmeyer received 4,862 votes. Superintendent Holzman recognized outgoing Board member Barbara Herrmann for her dedicated service to the district and presented her with a Certificate of Appreciation.

Superintendent Holzman reviewed projected numbers for elementary (PreK-6) and secondary (grades 7-12) staffing.

Superintendent Holzman indicated that there are no preliminary layoff notices for 2017-2018.

Superintendent Holzman acknowledged the Superintendent and Directors Report. Board members had the opportunity to ask additional questions. In response to an inquiry about legislative proposals which would limit a school board's ability to hold referendums, Superintendent Holzman indicated that it was unknown whether they would be included in the budget bill.

Director of Business Services Ken Mischler presented a health care update and provided an Open Enrollment presentation. Informational sessions have been held in various school settings, outlining open enrollment procedures and allowing participants the opportunity to ask

questions. The meetings have been well received. Insurance information has been posted on the district website.

Superintendent Holzman informed Board members of the “Plyer vs. Doe” (1982) legal case. He articulated that the District accepts all students and does not deny any students due to their immigrant status or that of their parents.

Superintendent Holzman’s District activity update included: Manitowoc was recently recognized as one of the best music education communities in the nation; Courtney DeArmond (Associate Principal at Wilson Jr. High School effective 7-1-17) is the recipient of a Kohl’s teacher fellowship; and Franklin, Madison, and Washington Schools have been named as 5200 - Schools of Recognition. Superintendent Holzman invited Board members and the public to attend music and athletic events.

On motion from the Curriculum Committee, the Board approved the second/final readings of Policy 2411 – School Counseling, Policy 2416.01 – Parental/Police Access to Library Center Information, Policy 2421 – Career and Technical Education Program, and Policy 5320 – Release of Students to Authorized Persons. It was noted that Policy 5200 – Attendance was returned to the Curriculum Committee for revisions and updates.

On motion by Catherine Shallue, seconded by Barbara Herrmann, and approved, the Board set the date of Tuesday, April 25, 2017, at noon as the date and time of the annual reorganizational meeting.

On motions from the April 11, 2017, Curriculum Committee meeting, the Board unanimously approved: Textbook adoption for 2017-2018: Course/textbook: 8th Grade United States Prehistory-Progressive Era; First read of policies: Policy 5200 – Attendance (returned to Committee with revisions/updates); Policy 2460 – Exceptional Education Needs; Policy 5350 – Student Suicide; Policy 2700.01 – School Performance Report; School Trip: Spanish Live Summer School Course – 2018; Staff Travel Requests: Kristin Lee – Kids at Hope (Phoenix, AZ) – 5/1/2017-5/5/2017; Charla Meyer – Teachers’ College (New York) – June Reading Institute – June 25-June 30, 2017; Teachers’ College (New York) – 7/30-8/4/2017, Kristin Hoffman and Susan Schultz.

On motions from the Finance and Budget Committee meeting, the Board unanimously approved Kupper/Ratsch Funds totaling \$12,458.83, as presented; the first read of policies: Policy 5830 – Student Fundraising; Policy 6700 – Fair Labor Standards Act (FLSA); Policy 8531 – Free and Reduced Price Meals; Policy 8900 – Fraud; Policy 9700.01 – Advertising and Commercial Activities.

On motion by Barbara Herrmann, seconded by Elizabeth Williams, the Board unanimously (4-0) approved the Hockey Cooperative Team Renewal.

On motion by Catherine Shallue, seconded by Barbara Herrmann, and unanimously carried, the meeting adjourned at 8:24 p.m.

Respectfully submitted,
Rebecca McLafferty, Secretary

Keith Shaw
Board President